

**THE VIRGINIA BOARD OF ACCOUNTANCY**

**SPECIAL MEETING MINUTES**

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The Virginia Board of Accountancy (Board) held a special meeting on Thursday, October 9, 2008 in the Conference Room, Board Room #4 Perimeter Center, 9960 Mayland Drive, Richmond, Virginia 23233.

**CALL TO ORDER:** Chairman Calderone called the meeting to order at 3:40 p.m.

**MEMBERS PRESENT:** Dian T. Calderone, MTX, CPA, Chairman  
O. Whitfield Broome, Ph.D., CPA, Vice Chairman  
Lawrence D. Samuel, CPA, Immediate Past Chairman  
Stephen D. Holton, CPA  
Regina P. Brayboy, MPA  
Tyrone E. Dickerson, CPA

**MEMBERS ABSENT:** William E. Hunt, CPA

**STAFF PRESENT:** Dreana L. Gilliam

**APPROVAL OF AGENDA**

Upon a motion by Ms. Brayboy and duly seconded, the members voted unanimously to approve the October 9, 2008 agenda.

**BEGIN CLOSED MEETING**

Upon a motion by Dr. Broome, and seconded by Mr. Holton, the members approved by unanimous vote that the meeting be recessed and the VBOA immediately reconvene in closed meeting for the purpose of discussing personnel matters within the jurisdiction of the VBOA as permitted by § 2.2-3711.A.1 of the *Code of Virginia*. No non-members were in attendance to reasonably aid the consideration of the topic. The members voting “**AYE**” were Mr. Dickerson, Mr. Samuel, Mr. Holton, Ms. Brayboy, Dr. Broome, and Ms. Calderone.

**END CLOSED MEETING**

Upon a motion by Dr. Broome, and seconded by Mr. Dickerson, the VBOA approved by unanimous vote that the closed meeting, as authorized by § 2.2-3712.A of the *Code of Virginia*, be adjourned and that the VBOA immediately reconvene in open public meeting. The members voting “**AYE**” were Mr. Dickerson, Mr. Samuel, Mr. Holton, Ms. Brayboy, Dr. Broome, and Ms. Calderone.

Upon a motion by Dr. Broome, and seconded by Mr. Dickerson, the VBOA made the following certification:

WHEREAS, the VBOA has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and WHEREAS, § 2.2-3712.A of the *Code of Virginia* requires a certification by this VBOA that such closed meeting was conducted in conformity with Virginia law; NOW THEREFORE, BE IT RESOLVED that the VBOA hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the VBOA.

**CALL FOR VOTE:**

Dian T. Calderone, MTX, CPA – Aye  
O. Whitfield Broome, Ph.D, CPA – Aye  
Lawrence D. Samuel, CPA – Aye  
Tyrone E. Dickerson, CPA – Aye  
Stephen D. Holton, CPA – Aye  
Regina P. Brayboy, MPA – Aye  
William E. Hunt, CPA – Not Present/No Vote

**VOTE**

AYES: Six (6)

NAYS: None

ABSENT DURING VOTE: None.

ABSENT DURING MEETING: Mr. Hunt

The following action was a result of the closed meeting:

**Board Resolution:**

Upon a motion by Ms. Brayboy and duly seconded, the Board vests in the board chair, in consultation with the vice chair, the power to represent the Board in all administrative and personnel matters with regular reports to the Board.

**CONFLICT OF INTEREST FORMS/TRAVEL EXPENSE VOUCHERS**

Chairman Calderone asked the members to complete and sign their conflict of interest forms and complete and sign their travel expense vouchers.

**ADJOURNMENT**

There being no further business a motion duly made and seconded, the meeting adjourned at 5:42p.m.

**APPROVED:**

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Dian T. Calderone, MTX, CPA, Chairman

**COPY TESTE:**

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Michael D. Rogers, Acting Executive Director/Agency Head